30th July, 31st July & 1st August 2019

Tradestand information

The Showground, New Park, Brockenhurst, Hampshire, SO42 7QH
Dating back to 1920, The New Forest & Hampshire County Show is a long established event held in the heart of the beautiful New Forest National Park. Whilst staying loyal to our traditions we have grown to become one of the top ten agricultural Shows in the Country with an average annual attendance of 91,000 visitors over three days.

We have a wide range of equine and livestock competitions which continue to grow in popularity as well as interesting and inspiring Show sections and attractions such as the Local Produce Market, Countryside Area and children’s Discovery Zone along with plenty of Main Ring entertainment. Combine that with over 600 tradestands selling a variety of products and services and we really do have something for everyone. We work hard to improve and develop the Show year on year to give our visitors new and exciting things to look forward to.

The Show is run by a registered charity, The New Forest Agricultural Show Society (Charity Number 1004255) whose charitable remit is to: “Promote and encourage the development of agriculture, forestry, equestrianism and horticulture in all their branches and generally to improve and encourage the improvement in the breeding of stock and the achievement of agriculture, forestry, equestrianism and horticulture generally.”

“...We have grown to become one of the top ten agricultural Shows in the Country with an average annual attendance of 95,000 visitors over three days.”

Celebrating Country Life - 30th, 31st July & 1st August
Tel: 01590 622400
email: gordon@newforestshow.co.uk
Marketing and publicity

The Show’s impact goes well beyond the three days. We work tirelessly on our marketing strategy to look at new and innovative ways to increase our profile and exposure to ensure the Show is at the forefront of people’s minds. We have excellent relations with press and media organisations both locally and more widely and our diverse PR campaign ranges from an extensive social media presence, e-newsletters, magazine and newspaper adverts to radio and television commercials.

We often feature our supporters and stand holders in editorial, e-newsletter articles and social media campaigns so you too could be a part of this.

Average number of visitors 91,000

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Tel: 01590 622400
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Benefits of Exhibiting at the New Forest and Hampshire County Show

• Average attendance of 91,000 people – all potential customers for you
• Three full days of trading 8.00am to 6.30pm
• Flexible range of stand options
• Dedicated exhibitor parking and camping areas
• Full company entry within our Show Guide (approx 11,000 copies sold) and listing on our website (annual visits 200,000)
• Promotional Opportunities within PR campaigns
• 24 hour site security
• Allocated number of free of charge admission tickets with additional available at a heavily discounted price
• Dedicated Show Office team ready and willing to offer support and guidance
The New Forest Show, what a marvellous event!
Thank you to Gordon Romley and team for a seamless service from application, selection to being allocated a fantastic pitch beside the membership enclosure. We were more than delighted with the response to our stand from the members and public alike.
Lissa Kirby, Dorset Timber Framing

Matthew’s Wood Works! has exhibited at the Show for the last three years. It is a brilliant, busy, well organised and thoroughly enjoyable Show. Large numbers of lovely customers, so much to see and do, if you have the time and a really friendly atmosphere. The New Forest Show has become the centre piece for my Show Calendar, one that I look forward to every year. Thank you to all the hard working Team at the New Forest Show!
Matthew Bucknall, Bucknall Fine Furniture

From the team at Winchester Distillery, thank you for another enjoyable and well organised event. The considerable effort that you all put in results in a wonderful show for exhibitors and visitors alike. We very much enjoy being a part of the Local Produce Market which showcases some of the regions finest food, drink and craft producers and look forward to working with you again in 2019.
Sian Jones, Winchester Distillery

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Stand options and information

Open Space: Outside grass pitch area marked with painted white lines facing onto either hard standing or grass avenues. Sizes start at 6m x 6m. Standard, prime and ringside locations available. Prime and ringside locations are limited and incur additional rental fees but experience higher footfall.

Shedded Stands: 3m x 3m aluminium framed tent with three PVC walls and a pull across front curtain. A 16amp electricity supply is included. These are an easy option if you wish to minimise set up time and effort. Can be ordered in increments of 3m to a maximum of 9m. Banner rails and flooring available at an additional cost.

Shopping Pavilion: 3m x 3m stands within one of our two large marquees, in excellent locations. Both marquees are located on grass with individual plots marked with white lines. Favoured by many smaller businesses or first time exhibitors and suitable for a wide range of products. Additional space can be ordered in increments of 3m to a maximum of 6m.

Food Hall: 3m x 3m covered stand space within our large and extremely popular Food Hall marquee. Exhibitors must comply with current food and hygiene regulations. We are now able to offer a limited number of stands the opportunity to sell food for on-site consumption. We are particularly keen to encourage different and unusual products to the Food Hall. Requests for stands to sell items such as burgers, hot dogs and chips will not be accepted. As in previous years stand holders are welcome to offer samples of their products and sell pre-packaged goods. Additional space can be ordered in increments of 3m.

Craft Marquee: 3m x 3m stand space divided by trellis partitions within one of our three linked craft marquees. Space is eligible to exhibitors who fully hand make and sell their own items. This is an exceedingly popular section of the Show. Additional space can be ordered in increments of 3m to a maximum of 6m.

Local Produce Market: New Forest Marque, Hampshire Fare and Hampshire Farmers Markets Members are eligible to exhibit in this fantastic area, a showcase of local produce and hosts a very popular Cookery Demonstration Theatre. Shedded stands are available within this busy and locally themed part of the Show.

Local Business Village: 3x3 and 6x3 Shedded Stands within our Local Business Village. To be eligible to apply, your business must be based in Hampshire or Dorset and preferably be a member of the New Forest Business Partnership.

Charity Stands: Each year we offer seven different charities a free of charge 6m x 6m Open Space stand in order to promote the work of the charity. Applications should be made in writing and on charity headed paper to the Show Office. Please state how the charity would benefit from attending the Show and any displays or activities to be included within the space given.

Catering and Bar Concessions: Contracts for both on-site catering concessions and bar facilities are dealt with separately and agreements are already in place to provide these services at our 2019 Show.
Open spaces

- A limited number of Prime locations are available and charged at a 15% premium. These corner and high footfall areas are always popular.
- Ringside locations are also available on request and occupy enviable locations alongside or facing our two main Rings. These positions incur a 25% surcharge.
- Please refer to the enclosed Showground Map for locations and clearly indicate on your application if you would like a prime or ringside location.
- A discretionary 25% discount will be offered to exhibitors whose activity is directly linked to the agricultural, forestry or horticultural industries.

Additional items for Shedded stands such as banner rails, flooring and lining are available at an additional cost. Additional exhibitor tickets can be purchased at a reduced rate of £14.50 each.

Open Space price matrix 2019

<table>
<thead>
<tr>
<th>Frontage</th>
<th>Depth</th>
<th>Cost</th>
<th>One Day Admission Ticket Allocation</th>
</tr>
</thead>
<tbody>
<tr>
<td>6 metre depth - £124.00 per metre frontage</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6m</td>
<td>6m</td>
<td>£744.00</td>
<td>6</td>
</tr>
<tr>
<td>9m</td>
<td>6m</td>
<td>£1,116.00</td>
<td>9</td>
</tr>
<tr>
<td>12m</td>
<td>6m</td>
<td>£1,488.00</td>
<td>9</td>
</tr>
<tr>
<td>9 metre depth - £125.00 per metre frontage</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6m</td>
<td>9m</td>
<td>£750.00</td>
<td>6</td>
</tr>
<tr>
<td>9m</td>
<td>9m</td>
<td>£1,125.00</td>
<td>9</td>
</tr>
<tr>
<td>12m</td>
<td>9m</td>
<td>£1,500.00</td>
<td>12</td>
</tr>
<tr>
<td>15m</td>
<td>9m</td>
<td>£1,875.00</td>
<td>12</td>
</tr>
<tr>
<td>12 metre depth - £126.00 per metre frontage</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>9m</td>
<td>12m</td>
<td>£1,134.00</td>
<td>9</td>
</tr>
<tr>
<td>12m</td>
<td>12m</td>
<td>£1,512.00</td>
<td>12</td>
</tr>
<tr>
<td>15m</td>
<td>12m</td>
<td>£1,890.00</td>
<td>15</td>
</tr>
<tr>
<td>18m</td>
<td>12m</td>
<td>£2,268.00</td>
<td>15</td>
</tr>
<tr>
<td>15 metre depth - £127.00 per metre frontage</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>12m</td>
<td>15m</td>
<td>£1,524.00</td>
<td>12</td>
</tr>
<tr>
<td>15m</td>
<td>15m</td>
<td>£1,905.00</td>
<td>15</td>
</tr>
<tr>
<td>18m</td>
<td>15m</td>
<td>£2,286.00</td>
<td>18</td>
</tr>
<tr>
<td>21m</td>
<td>15m</td>
<td>£2,667.00</td>
<td>18</td>
</tr>
<tr>
<td>18 metre depth - £128.00 per metre frontage</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>15m</td>
<td>18m</td>
<td>£1,920.00</td>
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<td>18m</td>
<td>18m</td>
<td>£2,304.00</td>
<td>18</td>
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<td>21m</td>
<td>18m</td>
<td>£2,688.00</td>
<td>21</td>
</tr>
<tr>
<td>24m</td>
<td>18m</td>
<td>£3,072.00</td>
<td>21</td>
</tr>
</tbody>
</table>

The above table shows prices for standard pitch locations.
### Covered space & services

See our table on the right to view our price matrix

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#### Price matrix 2019

<table>
<thead>
<tr>
<th>Ticket Allocation</th>
<th>Frontage</th>
<th>Depth</th>
<th>Cost</th>
<th>One Day</th>
</tr>
</thead>
<tbody>
<tr>
<td>Shedded Stand</td>
<td>3m</td>
<td>3m</td>
<td>£708.00</td>
<td>6</td>
</tr>
<tr>
<td>Shopping Pavilion</td>
<td>3m</td>
<td>3m</td>
<td>£494.00</td>
<td>6</td>
</tr>
<tr>
<td>Food Hall (offsite sales)</td>
<td>3m</td>
<td>3m</td>
<td>£436.00</td>
<td>6</td>
</tr>
<tr>
<td>Food Hall (onsite consumption)</td>
<td>3m</td>
<td>3m</td>
<td>£510.00</td>
<td>6</td>
</tr>
<tr>
<td>Craft Marquee</td>
<td>3m</td>
<td>3m</td>
<td>£280.00</td>
<td>6</td>
</tr>
<tr>
<td>Local Produce Market</td>
<td>3m</td>
<td>3m</td>
<td>From £260.00</td>
<td>6</td>
</tr>
<tr>
<td>Local Business Village</td>
<td>3m</td>
<td>3m</td>
<td>£500.00</td>
<td>6</td>
</tr>
</tbody>
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<table>
<thead>
<tr>
<th>Open space</th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>16amp (3kw) Single Phase Electricity (ceeform connection)</td>
<td>3m</td>
<td>3m</td>
<td>£190</td>
<td></td>
</tr>
<tr>
<td>Adaptor for 16amp outdoor ceeform connections</td>
<td>3m</td>
<td>3m</td>
<td>£30 (refundable)</td>
<td></td>
</tr>
<tr>
<td>32amp (7.2kw) Single Phase Electricity (ceeform connection)</td>
<td>3m</td>
<td>3m</td>
<td>£330</td>
<td></td>
</tr>
<tr>
<td>32amp (7.2kw) Single Phase in-line Electricity (ceeform connection)</td>
<td>3m</td>
<td>3m</td>
<td>£330</td>
<td></td>
</tr>
<tr>
<td>32amp Three Phase Electricity (ceeform connection)</td>
<td>3m</td>
<td>3m</td>
<td>£545</td>
<td></td>
</tr>
<tr>
<td>63amp Single Phase Electricity (ceeform connection)</td>
<td>3m</td>
<td>3m</td>
<td>£850</td>
<td></td>
</tr>
<tr>
<td>63amp Three Phase Electricity (ceeform connection)</td>
<td>3m</td>
<td>3m</td>
<td>£1,155</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Shopping Pavilion</th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>13amp (1kw) Electricity (See image F on next page)</td>
<td>3m</td>
<td>3m</td>
<td>£120</td>
<td></td>
</tr>
<tr>
<td>13amp (3kw) Electricity (See image F on next page)</td>
<td>3m</td>
<td>3m</td>
<td>£175</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Food Hall</th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>13amp (3kw) Single Phase Electricity (See image F on next page)</td>
<td>3m</td>
<td>3m</td>
<td>£185</td>
<td></td>
</tr>
<tr>
<td>Car Park 16amp (3kw) Single Phase Electricity (for a refrigerated vehicle)</td>
<td>4m</td>
<td>4m</td>
<td>£190</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Craft Marquee</th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>13amp (1kw) Lighting Electricity (See image F on next page)</td>
<td>3m</td>
<td>3m</td>
<td>£120</td>
<td></td>
</tr>
<tr>
<td>13amp &amp; lighting (3kw) Electricity (See image F on next page)</td>
<td>3m</td>
<td>3m</td>
<td>£175</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Water</th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Stand Pipe</td>
<td></td>
<td></td>
<td>£395</td>
<td></td>
</tr>
<tr>
<td>Marquee Hire (Does not include stand cost)</td>
<td>6m x 6m</td>
<td>6m</td>
<td>£445</td>
<td></td>
</tr>
<tr>
<td></td>
<td>9m x 6m</td>
<td>6m</td>
<td>£630</td>
<td></td>
</tr>
<tr>
<td></td>
<td>12m x 6m</td>
<td>6m</td>
<td>£555</td>
<td></td>
</tr>
<tr>
<td></td>
<td>15m x 9m</td>
<td>9m</td>
<td>£1,025</td>
<td></td>
</tr>
</tbody>
</table>

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Tel: 01590 622400

Email: gordon@newforestshow.co.uk
Electricity connection

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Connections available 2019

A. 16amp (3kw) Single Phase (ceeform connection)
Official Show Guide 2019
102-page, A5, perfect bound glossy publication
Average sales per show: 11,000

An effective way of advertising your company or product is through our Official Show Guide. With 11,000 copies on average being sold, it will give you the ideal opportunity to reach a high number of potential customers, both during and after the Show. The 2018 Show Guide proved to be a huge success with many new advertisers becoming part of this popular marketing method.

Our high quality, full colour, A5 size brochure is a must for Show visitors and provides all aspects of Show information along with the opportunity for captive audience advertising for your company.

RATES AND DEADLINES 2019
Booking Deadline: Monday 3rd June
Full Page: £350
Half Page: £185
Quarter Page: £145

For more information please call Sophie Stannett on: 01590 622400, or sophie@newforestshow.co.uk
2018 Award winners

All tradestands will automatically be entered into our competition and judged unless otherwise requested.

The categories are:

The Tradestand Award:
Stands exceeding 6m x 6m in size who make best use of their space and excel in promoting their company.
2018 Winners:
1st Choice
2nd National Park Authority
3rd MilkMove

The Best Small Stand Award:
Stands 6m x 6m or smaller in size including shedded stands and Shopping Pavilions.
2018 Winners:
1st HMS Spirits
2nd K J Photographic
3rd Forthglades

The Motor Vehicle Award:
Stands displaying any type of motor vehicle.
2018 Winners:
1st Balmer Lawn Group
2nd Dacia
3rd The Cross Motor Cycle

The Maldwin Drummond Challenge Cup:
Best Agricultural, Horticultural or Forestry related stand or display.
2018 Winners:
1st Christopher Hoare Tree Services
2nd Kelisard Plant Sales
3rd Forestry Commission

The J W Howlett Challenge Cup:
Best local stand in any section and of any size.
2018 Winners:
1st Family Rule
2nd Stewarts/Spencers
3rd Applewood Joinery

Best Food Hall Stand Award:
2018 Winners:
1st Darts Farm Butchers
2nd Harry’s Cider
3rd Rose Cottage Pantry
4th Chipperwhopper

Best Presentation
Sawley Kitchen

Best Local Produce Market Stand Award:
Awarded to the best stand within the Local Produce Market.
2018 Winners:
1st Catch
2nd Bloxs Butter
3rd The Nut Butter Company
4th Meon Valley Cider

Best Craft Marquee Stand Award:
2018 Winners:
Best in Show - Tom Way Photography
1st Malt Adkins - Glass Relief
2nd TAG Smith
3rd Glass with Care
4th Heart of the Woods
Exhibitor's Responsibility
All persons and other persons in charge of exhibits and all persons admitted into the Showground shall be subject to the orders of the Stewards, Show Secretary and other Officials of the Society. Exhibitors shall be answerable for the conduct of their assistants or representatives. Any persons found acting in breach of these conditions may be ejected from the Showground and denied re-entry.

Public Opening Hours
The Show is open to the public from 8.00am until 6.30pm on all three Show days during which time all stands must be fully open for trading.

Stands
Applications For Stands
Applications for exhibition space at the New Forest & Hampshire County Show must be made on the relevant application forms obtainable from the Tradestand Secretary. Such forms must be lodged with the Society no later than the closing date indicated, accompanied by the necessary fees and health and safety information. The Society is empowered to reject incomplete applications and those not accompanied by the appropriate fees and supporting paperwork.

Refusal of Applications, Withdrawals and Show Cancellation
Applicants should be aware that the Society reserves the right to refuse any application, without giving any reason and reserves the right to determine the area and position of sites. Where an exhibitor withdraws from the Show or cancels the space booked for any reason, all fees paid shall be forfeited whether the site is re-let or not. The Show Society will not be held responsible if, for any reason, the Show in any particular year or years is cancelled or the period of it's advertised duration curtailed. In this instance the Society shall retain all fees.

Allocation of Space
The Society shall determine the area and position of the stand allocated to the trader, although The Society will endeavour to meet all reasonable requests made by the trader with regard to stand position. The Society reserves the right to re-position Tradestands at any time before or during the Show. Market Stalls i.e. clips, plastic sheets, unfitted covers etc. will not be permitted on the Showground.

Tenure
The Licence to occupy space is personal to the Exhibitor and granted for the period of the New Forest & Hampshire County Show only and expires at 1.30pm on the day after the show (3rd August 2019).

Sub-Letting
Exhibitors may not sub-let or re-let the space allocated to them or display the sign of any other firm on their stand. This regulation does not apply to manufacturers of machinery, implements or equipment exhibition in conjunction with their selling agents.

Hot Tubs
No trade stand bookings for Hot Tubs will be accepted in 2019. Please be aware the New Forest and Hampshire County Show reserves the right to remove any stand exhibiting these items without prior written approval.

Deliveries of Stock
On Show days all deliveries will be made to Red Gate and a member of our Tradestand Committee will deliver directly to your stand. The New Forest & Hampshire County Show reserves the right to remove any stand exhibiting these items without prior written approval.

Collection of Goods and Goods Ordered at the Show
Recipients
Receipts
Receipts must be produced for all items sold (except food) over the value of £25 a receipt bearing the sellers trading name, address and telephone number must be provided.
Rules & regulations

Goods Ordered at the Show
Exhibitors are required to furnish customers who place orders at the Show with articles exhibited by them or others of equal quality at prices not exceeding those displayed on the exhibit. All items ordered at the Show are required to be dispatched promptly and if there is a delivery time of more than three months the purchaser must be made aware of this at the time of ordering. Failure to comply with this will affect future applications for this event.

Sale of Firearms, Laser Pens, Shotguns, Air Pistols, Catapults and Items Likely to Cause Offence
All firearms on display must be secured with an appropriate chain or suitable fixing through the trigger guard at all times apart from when being handled for demonstration. No version of pistols, revolvers including replicas, toys, pea shooters and crossbows may be displayed, sold or used as promotional material. Catapults may be displayed and used only as part of an official range. All sales must be mail order only to be delivered after the Show. In addition to the above all legal firearm and police requirements must be met by exhibitors including age restrictions.

Open or unprotected blades of any description should be safely displayed.
The Show Organisers reserve the right to decline any exhibit it views to be selling items deemed to be unacceptable or offensive and request any such items be removed from stands.

Prohibited Items
The sale of the following objects are strictly prohibited at the Show: fireworks, garden flares, Chinese lanterns and balloons.

Services
Connection of Electricity
For the connection of electricity, please ensure that a “Services Booking Form” is completed and returned with your stand application. Requests received after 1st June 2019 are taken at the discretion of the Society and will be liable to a 25% surcharge. Please note that water supplies are only available for Open Space and Food Hall Stands.

Prohibited Items
For up to date information on available mobile signal and Wi-Fi contact the Show Secretary on 01256 324434.

Mobile Signal and Wi-Fi
To hire tents/structures, tables, chairs, floor covering, screening and/or any other materials please contact them on 01256 324434.

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Sale of Firearms, Laser Pens, Shotguns, Air Pistols, Catapults and Items Likely to Cause Offence
All firearms on display must be secured with an appropriate chain or suitable fixing through the trigger guard at all times apart from when being handled for demonstration. No version of pistols, revolvers including replicas, toys, pea shooters and crossbows may be displayed, sold or used as promotional material. Catapults may be displayed and used only as part of an official range. All sales must be mail order only to be delivered after the Show. In addition to the above all legal firearm and police requirements must be met by exhibitors including age restrictions.

Open or unprotected blades of any description should be safely displayed.
The Show Organisers reserve the right to decline any exhibit it views to be selling items deemed to be unacceptable or offensive and request any such items be removed from stands.

Prohibited Items
The sale of the following objects are strictly prohibited at the Show: fireworks, garden flares, Chinese lanterns and balloons.

Services
Connection of Electricity
For the connection of electricity, please ensure that a “Services Booking Form” is completed and returned with your stand application. Requests received after 1st June 2019 are taken at the discretion of the Society and will be liable to a 25% surcharge. Current charges 1st June 2019 are taken at the discretion of the Society and will be liable to a 25% surcharge. Please note that water supplies are only available for Open Space and Food Hall Stands.

Prohibited Items
For up to date information on available mobile signal and Wi-Fi contact the Show Secretary on 01256 324434.

Mobile Signal and Wi-Fi
To hire tents/structures, tables, chairs, floor covering, screening and/or any other materials please contact them on 01256 324434.

Goods Ordered at the Show
Exhibitors are required to furnish customers who place orders at the Show with articles exhibited by them or others of equal quality at prices not exceeding those displayed on the exhibit. All items ordered at the Show are required to be dispatched promptly and if there is a delivery time of more than three months the purchaser must be made aware of this at the time of ordering. Failure to comply with this will affect future applications for this event.

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Rules & regulations

Fire Precautions
All Exhibitors must complete and return the mandatory Fire Assessment section of the Health and Safety Questionnaire. Exhibitors must comply fully with current Fire safety requirements throughout the set up, Show and breakdown periods. A Society Official will visit all stands during the Show, if the stand is deemed unsafe he will close the area to the public until sufficient action is undertaken.
Exhibitors must ensure that all upholstered furniture, curtains and stands, are fire retardant, or have been treated to give some fire retardancy. All fabric must meet an appropriate fire performance. Further guidance can be found in BS 7837. Failure to comply with this rule will lead to closure of the stand if the relevant item has been removed.
Cooking, heating or cooling appliances must be fixed to a firm base of non-combustible material and must be surrounded on all three sides by a suitable fire proof shield. All such appliances must also be kept out of reach of the public.
Whilst fire extinguishers will be provided by The Society, where possible Exhibitors should provide adequate fire extinguishers for their stand and ensure a competent person is present to operate. Extinguishers must be used and maintained in accordance with the relevant regulations to include annual testing.
Exhibitors are required to clearly display a ‘no smoking’ sign on entrances to their stands. Alternative means of escape should be provided if the maximum travel distance within a tent exceeds 6m.
Liquid Petroleum Gas (LPG)
All cylinders must be located away from the public in the open air and should be cited so as to ensure they cannot easily topple over. Please refer to ‘Fire Precautions’ above in relation to the fixing of all cooking, heating or cooling appliances. Combustible materials must be kept away from gas cylinders and gas appliances. Replacement cartridges for portable appliances must be fitted in the open air well away from sources of ignition. No refilling of gas cylinders is allowed at the showground. When not required, gas supplies should be isolated at the cylinder as well as the appliance. Exhibitors with gas on their stands must comply with all HSE and Fire Safety requirements. Please refer to ‘Fire Precautions’ above in relation to fire retardancy of all enclosures. Appropriate fire extinguishers must be provided at all locations where LPG cylinders are in use and a competent person present.

Working at Height
All work at height must be carried out in accordance with the Working at Height Regulations 2005. Exhibitors are responsible for assessing any activities involving working at height and ensuring their staff and contractors are competent and correct equipment is used in a safe manner. The Show reserves the right to stop any activity if it’s advisers deem unsafe.

Livestock on Stands
If livestock (including poultry) forms any part of the exhibit, full details must be given on the application for space and Exhibitors must ensure that they comply with all current DEFRA regulations as well as those of the Show. Please contact the Show Office for further information. The Show Office must be sent/ given the relevant movement order and other applicable documentation.
Any exhibitor (and their staff) with livestock on their stand must make themselves aware of where the nearest hand washing facility is and be able to direct members of the public to such facilities. All animals and their pens must be kept in a clean condition and standards maintained for the duration of the Show.
The holding number of the Showground is 115161870800-01.

Showground Access, Admission Tickets and Vehicle Passes
Access Times
Access to the Showground to construct stands is from Friday 26th July at 9am or earlier by prior agreement. Please note that Showground access is restricted at right between 10pm and 7am before the Show.
On show days, gates will open for access from 6am to 7.45am (this gives fifteen minutes until 8am) for the unloading of stock and the removal of all vehicles to car parks, except for food deliveries which must be agreed in advance with the Show Office. A one way system for all traffic movements will be enforced pre-Show, during the Show and post Show.
Vehicle access will be restricted prior to the Show for vehicles not delivering stock to a stand. In this case a car park will be provided and passengers will be asked to enter the showground on foot. All vehicles must be removed to the car parks by 8am on Show days as public safety becomes paramount once the Showground is open.
Gates will reopen to allow vehicles onto the site at 6.30pm on Tuesday 30th July and Wednesday 31st July and then 7pm on Thursday 1st August subject to the number of public still present on the showground. The one way system and strict speed limits must be adhered to at all times – see signs at all entrances.

Vehicle Passes
Access will be denied if correct vehicle passes are not clearly displayed at all times. They must be attached to the inside of vehicle windscreen in an obvious location. Failure to abide by the above will result in delays in you being able to set up your stand.
On Show days, vehicles are valid for the vehicle only. The driver and all passengers must produce separate Admission Tickets or pay the appropriate charge on arrival. Vehicle passes are available either for direct access to the Showground (Red or Green Gate) or for direct access to the Exhibitors Car Park immediately adjacent to the Showground (Purple or Green).

Admission Tickets
Admission Tickets are required from Tuesday 30th July to Thursday 1st August 2019. A valid Admission Ticket must be surrendered for each individual requiring access to the showground on Show days or the appropriate gate fee paid.
All exhibitors will be issued with appropriate tickets in proportion to the space paid for (see price list for further details). These tickets are not transferable and will be sent to Exhibitors approximately four weeks before the Show. Additional Exhibitor tickets can be purchased from the Show Office at the reduced rate of £14.50.

Pass Outs for use outside Show Opening Hours
After 6.30pm on Tuesday 30th July and Wednesday 31st July a Pass Out system will be in operation for all vehicles and occupants wishing to leave the showground prior to the Show.
showground and return later in the evening. All vehicles must be in possession of a valid vehicles pass and report to Security at Red Gate on exit where they will be issued with a pass detailing the vehicle registration and number of occupants. Providing the vehicle and corresponding number of occupants return before 11pm on the same day re-entry will be permitted.

Weather
If inclement weather prevails vehicle access to the showground may be restricted or alternative arrangements made. Your assistance in working with us is appreciated and will benefit all involved with the event.

Food, Drink and Confectionary
Sales for On-site Consumption
Exhibitors are not permitted to use any part of the space allocated to them for the sale of any article of food, fruit, liquids or confectionary which may, or could be, consumed on the Showground at the time of purchase, unless the appropriate stand is booked in the Food Hall or Local Produce Market. Exhibitors who wish to provide catering facilities for their clients or customers, free of charge, must state this when making application for space.

Sampling
The giving away of samples is permitted. Cooking for sampling will be permitted but must be stated on the application. Samples of liquids to include alcohol must not exceed 50ml in measure.

Regulations
All exhibitors providing edible foodstuffs must conform to all relevant Health and Safety Regulations, including EU Hygiene Legislation, the Food Safety and Hygiene (England) Regulations 2013, and the Health and Safety at Work Act (1974) including any statutory amendments.

Exhibitors may be inspected by New Forest District Council Environmental Health Officers prior to, or during the Show, who have the legal authority to address matters of concern.

Alcohol
Any exhibitor wishing to sell alcohol or offer samples of alcohol (maximum sale per measure 50ml) during the Show must contact New Forest District Council and obtain a TENS (Temporary Events Notice) license (covering the dates and times of the Show) prior to the event. Exhibitors are responsible for ensuring all alcohol sales are made in accordance with the Licensing Act 2003 including preventing alcohol to be obtainable from their stand by children or young persons.

Sales of alcohol must also comply with the Weights and Measures Act 1985, the Public Health (Alcohol) Regulations 2005, the Health and Safety at Work Act (1974) and the Health and Safety (Food) Regulations 1995.

Sampling
The giving away of samples is permitted. Cooking for sampling will be permitted but must be stated on the application. Samples of liquids to include alcohol must not exceed 50ml in measure.

Exhibitor’s Campsite
The Exhibitor’s Campsite is at the rear of the main Exhibitor’s Car Park. Utilisation of this facility is only allowed if applied for on the Tradestand Application Form, prior to the Show. Any unauthorised caravans found within New Park or the Showground will be evicted immediately. A steward will be in place on the campsite from Friday 26th July until Friday 2nd August. The Exhibitor’s Campsite is open from the morning of Friday 26th July until Friday 2nd August. Early booking is advised, as numbers are restricted. No electric hook-up vans are available. The number on your Purple Caravan Pass corresponds to your pitch number within the campsite. Please ensure you pitch in the correct location. Showers and toilets are provided but can become crowded at peak times.

Sleeping on the Stand
If a caravan or extra vehicle is to be part of your stand, a Showground Caravan/Camping pass must be requested and displayed on the vehicle/caravan at all times. You must declare, for Fire, Safety and Evacuation reasons, the number of people sleeping on the stand. An overnight showground wristband must be worn at all times between the hours of 10pm and 5am to avoid being removed from the Showground. You may not place any vehicle/habitat/_moveable structure within the campsite from Friday 26th July until Friday 2nd August. Early booking is advised, as numbers are restricted. No electric hook-ups are available. The number on your Purple Caravan Pass corresponds to your pitch number within the campsite. Please ensure you pitch in the correct location. Showers and toilets are provided but can become crowded at peak times.

Disclaimer
The term exhibitors, stand-holders, contractor and suppliers, shall include people taking part in any competition, exhibition or display arranged by the Society and the owner of any animal, plant, machinery or any other thing involved in any such competition or display or otherwise exhibited on the showground. Save for death or personal injury caused by breach of its duty. The Society will not be responsible for death, injury, disease, damage or loss caused to any exhibitor, stand-holder, contractor, supplier, steward, or agent or to any animal, article, plant machinery or thing or whatever nature brought into the Showground by the exhibitor, contractor, supplier from whatever cause death, injury, disease, damage or loss arises. Save as aforesaid the exhibitor, stand-holder, contractor and supplier shall indemnify the Society against all claims, damages and expenses whatsoever in any arising out of the presence of the exhibitor, stews, agents, exhibitors, vehicles or equipment in the Showground and shall assume full responsibility. Acceptance of the foregoing requirements shall be a condition of entry. Interpretation of regulations and conditions, the decision of the Officials of the Society shall in every matter arising in connection with the Show or event be final. Failure to comply with this document will result in the exhibitor being removed from the site with no refund being offered. The Show Secretary and the Board of the New Forest Agricultural Show Society have endeavoured to ensure the correctness of the particulars printed in the Schedule but will not accept responsibility for an error or mistake which may appear.
Contact us

Gordon Romley
Tradestand Secretary

Tel: 01590 622400
email: gordon@newforestshow.co.uk

The Showground, New Park, Brockenhurst, Hampshire, SO42 7QH